Integrative Capstone Project for Nonprofit Management
U76 NPM 514 (3 units)
Washington University – Spring 2015

Instructor: Amy Cole Buehler, MA
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Master's Program

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Class dates/times: Location Cupples II/Rm L011 – 9:00 a.m. to Noon on the following dates:
- Saturday, January 24
- Saturday, February 21
- Saturday, March 28
- Saturday, April 25
- Instructor will provide additional individual consultation with each student as needed.

Course Description
This Capstone course allows students to focus the knowledge and insights gained through academic study and work experience onto a current issue in a nonprofit organization. This course is designed for students completing their last semester in pursuit of the Master’s Degree in Nonprofit Management.

Course Objectives
Each student will execute a project, either: 1) a substantial independent project conducted in a host organization in the area of management, governance, finance, programs, volunteerism, fundraising or marketing, or 2) the review of several important trends affecting organizations. Projects will require students to:
- Develop a positive working relationship with a nonprofit organization that has identified an area of concern or opportunity
- Conduct primary and secondary research
- Apply the theories and best practices of nonprofit management
- Identify issues and opportunities, and generate recommendations and solutions
- Demonstrate professionalism in a written paper, an oral presentation in class, and a report of results to the nonprofit organization
Course Grading

Grades will be determined on the following basis:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
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<tr>
<td>Project Proposal</td>
<td>5%</td>
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<tr>
<td>Project Plan</td>
<td>5%</td>
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<tr>
<td>Course Attendance</td>
<td>10%</td>
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<tr>
<td>Quality of project presentation</td>
<td>10%</td>
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<tr>
<td>Quality of final project (based upon written paper)</td>
<td>70%</td>
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Grades will be given on this scale:

- **A**: indicates superior work
- **B**: indicates good work that meets requirements
- **C**: indicates satisfactory work that is missing some required elements
- **D**: indicates passing but marginal work

Academic Integrity

Academic honesty is at the core of Washington University’s mission of research, teaching and learning. All students are expected to adhere to high standards of academic integrity. That means that all work presented as original must, in fact, be original, and the ideas and contributions of others must always be appropriately acknowledged. Violations of standard rules of academic integrity will be reported to the Dean and may lead to disciplinary action which could result in expulsion from the University.

Disability Resource Center

Washington University is committed to providing accommodations and/or services to students with documented disabilities. Students who are seeking support for a disability or a suspected disability should contact the Disability Resource Center (DRC), which is responsible for approving and arranging all accommodations for University Students. Contact the DRC in Gregg Hall at 314-935-4062 or [drc@dosa.wustl.edu](mailto:drc@dosa.wustl.edu). The DRC is located in Gregg Hall. All information is confidential.